

**INTERNATIONAL ASSOCIATION OF LARYNGECTOMEES
MINUTES**

MEETING OF THE BOARD OF DIRECTORS

The Marriott Hotel, San Mateo, California

Sunday, June 28, 2009

I. CALL TO ORDER

President Tina Long called the meeting to order at 9:13 a.m. in the Connect 4 room of The Marriott Hotel in San Mateo, California on Sunday, June 28, 2009.

II. ROLL CALL

A sign-in sheet was passed and each Board member was asked to do a brief introduction of themselves. Those in attendance were:

Kay Allison

David Blevins

Torbjorn Bull-Njaa

Dr. Philip Doyle

Sapp Funderburk

Terrie Hall

Wade Hampton

Bob Herbst

Tom Herring

Tina Long

Joe Marasco

Dr. Jeff Searl

Absent: Tom Cleveland

III. VOICE INSTITUTE DIRECTOR

Director Jeff Searl stated that "overall the program appears to have been well received by the attendees. We had 76 registered attendees that included 25 graduate students, 11 LTs, 15 SLPs, and 25 VIPs. Attendees came from all across the United States plus Canada, Pakistan and Norway. The verbal feedback from attendees, vendors and VI faculty has been very positive. We have ratings and written feedback from about 30-40 attendees that we will be going through - but at first glance they also appear to be very positive.

The local SLP and other professional help in the area was a major bonus for the VI this year. There were no major glitches in the program, but will re-evaluate as always to see how we can improve the program for next year. Full report to the Board will follow within 60 days as laid out in my VI Director agreement.”

IV. STANDING COMMITTEES

A list of the various Committees was circulated to members of the Board of Directors in order for them to select which committees on which they would be interested in serving. President Tina Long will make appointments for each member excluding the Nominating, Finance and Annual Meeting Committees.

President Tina Long will review the committees list for the newly elected Board members in the near future, and contact everyone via electronic mail (e-mail) for assignments.

V. COMMITTEES AND COMMITTEE ASSIGNMENTS

President Tina Long requested that any/all concerns or suggestions regarding a particular committee be sent directly to the Committee Chair first.

Nominating Committee – Tom Herring made a motion to appoint Terrie Hall, David Blevins, Sapp Funderburk, Joe Marasco and Philip Doyle to the Nominating Committee. Motion was seconded by Wade Hampton.

Motion passed unanimously.

Annual Meeting:

Tina Long tentatively appointed the following people to the Annual Meeting Committee:

Bob Herbst, Chair, Tina Long Vice-Chair, and John Ready and Sheldon Shultz will represent the past Host Clubs. President Long discussed the idea of holding next year’s AM in Louisville, Kentucky on or about the week of June 21st.

A site visit will be conducted in the very near future for the 2010 AM/VI to be held in Louisville, Kentucky. Those traveling will be Bob Herbst; Chair, Susan Reeves, Executive Director; Jeff Searl, VI Director; and Terrie Hall, Food/Beverage Coordinator.

A proposal from Mr. Ed Chapman (S.E. Washington Laryngectomee Club) will be reviewed by the Committee for the 2011 AM/VI to be held in Spokane, Washington.

Finance:

- Sapp Funderburk announced that with the help of an auditor and the monies allocated to him for expenses that he will get the 2007/2008 audit completed by August 31, 2009.
- Sapp Funderburk moved that the Board approve awarding Barb Nitcheider and Betty Lou Meissner a scholarship in the amount of \$250.00 each from the Rice Foundation Fund. Motion was seconded by Wade Hampton.

Motion passed unanimously.

- A motion was made by Sapp Funderburk and seconded by Joe Marasco to create an ad hoc committee to work on membership issues and to add SLP's to the mailing list in order to familiarize them more with the IAL AM/VI. The Committee shall consist of Sapp Funderburk, Dr. Philip Doyle and Dr. Jeff Searl.

Motion passed.

- David Blevins moved that all forms of contributions made by vendors which can be objectively determined, be added together for the purpose of designating them as Diamond, Silver and Gold level sponsors.

Motion passed.

- A motion was made by Terrie Hall and seconded by Joe Marasco for the Treasurer, Sapp Funderburk to pay the Board members' hotel room bill prior to check-out.

Vote passed six to five with Tom Herring, Sapp Funderburk, Bob Herbst, Philip Doyle and David Blevins abstaining.

Public Affairs:

- There was a motion made by David Blevins seconded by Sapp Funderburk to revise and publish on the Internet a new Vendor Directory.

Motion passed.

- A motion was made by David Blevins and seconded by Tom Herring to continue to provide the Club Directory on the Internet and not to provide hard copies at this time.

Motion passed.

VI. OLD BUSINESS

No old business was discussed.

IX NEW BUSINESS

President Long also requested that a list be compiled of any issues or events that occurred during this AM that need to be reviewed and/or revised regarding the 2010 AM/VI, and that the ideas and suggestions be sent to Susan Reeves who will then compile the list and distribute to the Annual Meeting Committee.

Philip Doyle made the motion for the Board to go into Executive Session at 11:40 a.m. Motion was seconded by Sapp Funderburk.

Board came out of Executive Session at 11:58 a.m.

A motion was introduced for the formation of an ad hoc committee consisting of Dr. Jeff Searl, Dr. Philip Doyle, Susan Reeves, Bob Herbst and Sapp Funderburk to deal with all Vendor relations. Motion seconded by Tom Herring.

Motion passed unanimously.

Auxiliary

Terrie Hall, Acting President and Auxiliary Secretary/ Treasurer, announced that the Saturday night auction brought in approximately \$900.00 for a total income of a little over \$1,700.00.

A suggestion was made that the Auxiliary look into ways to shorten the Raffle and 50/50 drawings at the next AM/VI.

XX. ADJOURNMENT

At 12:19 p.m. a motion was made by David Blevins to adjourn and seconded by Joe Marasco.

Motion carried to adjourn.

Respectfully Submitted,
Terrie Hall, IAL Secretary