

**INTERNATIONAL ASSOCIATION OF LARYNGECTOMEES
MINUTES**

MEETING OF THE BOARD OF DIRECTORS

The Peabody Hotel, Little Rock, Arkansas
Sunday, August 31, 2008

I. CALL TO ORDER

President Tina Long called the meeting to order in the Hoffman Room of the Peabody Hotel, on Sunday, August 31, 2008, at 10:05 a.m. Those in attendance were:

Kay Allison
David Blevins
Tom Cleveland
Dr. Philip Doyle
Sapp Funderburk
Terrie Hall
Janice Hayes
Bob Herbst
Tom Herring
Tina Long
Joe Marasco
John Ready
Dr. Jeff Searl
Sheldon Shultz

Guests: Elizabeth Finchem
Jack Henslee
Barbara Nitschneider

II. ROLL CALL

Secretary Terrie Hall took the roll and all were present at the start of the meeting.

President Tina Long, welcomed everyone to the board. Board members introduced themselves and took the opportunity to express interest in committees they were interested in working with.

At 10:27 a.m. Dr. Philip Doyle called for the Board to go into Executive Session. Motion was seconded by Tom Herring.

At 11:00 a.m. Sapp Funderburk made the motion for the Board to come out of Executive Session and seconded by Terrie Hall, at which time the Board came out of Executive Session.

III. VOICE INSTITUTE DIRECTOR

Dr. Jeff Searl, newly appointed Voice Institute Director, announced that there were 64 participants with eight to nine SLP's present at this year's Annual Meeting and Voice Institute. There were a couple of concerns with lighting and air control, but overall the Voice Institute ran smoothly and was a success.

Dr. Searl is looking forward to working with the new Executive Director with fundraising. He also set a goal of putting together a Procedures Manual.

IV. STANDING/SPECIAL COMMITTEES

President Tina Long will review the committees for the newly elected Board members in the near future, via electronic mail (e-mail).

V. COMMITTEE ASSIGNMENTS

Nominating Committee – Sapp Funderburk made a motion to appoint David Blevins and Terrie Hall to the Nominating Committee.

Motion passed unanimously.

Tina moved that Joe Marasco be added to the Committee, John Ready seconded.

Motion to appoint David Blevins, Terrie Hall and Joe Marasco to the Nominating Committee was made by Tom Herring.

Motion passed unanimously.

Tom Cleveland made a motion to accept the nominees, and Sapp Funderburk seconded. Motion carried.

Tina Long asked that each Committee Chair make a brief comment regarding the status of that committee.

Annual Meeting:

Tina Long will handle all the vendor correspondences and responsibilities and the following people were tentatively appointed to the Committee:

John Ready, Chair, Tina Long Vice-Chair, and Harvey and Lissete Black will represent the previous Host Club.

President Long introduced the idea of holding future AM's April – September

The tentative dates for this meeting will be June 24-27, 2009.

Bylaws:

Sapp Funderburk reviewed the bylaws that were presented at the previous days Delegate Meeting.

Finance:

Sapp Funderburk stated that Thank You notes will be sent out for all parties that made donations, and will compile a list of names of contributors.

Will work on getting the Audit completed.

ED Search Committee:

Chair, Bob Herbst announced that there were five candidates and that the Committee conducted some interviewing during the Annual Meeting.

The scope of the job has changed and a lower salary will be in order. The position is to become a part-time position and the Committee will write a job description.

Public Affairs:

- There was a motion made by David Blevins seconded by Sapp Funderburk to authorize placement of the third-draft of *1st Steps* be put on the web site.
- A motion was made by David Blevins to raise the ad rates this year and that a calendar of publication dates be compiled.
- David Blevins requested the board to authorize the ordering of printed newsletter request cards with the IAL's new permanent address.

A motion was made by Bob Herbst to authorize David to purchase up to 10,000 cards and seconded by Tom Cleveland.

- David Blevins made the motion that each Board Member be authorized to purchase a \$40 web cam to conduct meetings via Web Cam (Skype) on the Internet.

Motion was seconded by Sapp Funderburk

Motion failed.

- David Blevins made the motion that the Board's *per diem* be reduced back down to \$35.00 per day. Motion seconded by Joe Marasco.

Motion passed.

- David Blevins made the motion to give the Host Club an additional \$500 for expenses. Motion seconded by Bob Herbst.

Motion failed.

Speech Standards:

There was discussion concerning working closely with the VI and Medical Affairs Committee to improve the list of test scores for the SLP and LT's for certification.

Discussion was held to have a local Medical Director at the Annual Meetings who will be more involved with the VI. This would enable having a local person on site at the meeting.

VI. OLD BUSINESS

No old business was discussed.

IX NEW BUSINESS

Tina announced that Dr. Terry Day, a consultant with the Head & Neck Alliance is interested in becoming a part of the IAL and is working on putting together a pamphlet.

Interim Meeting – There was discussion concerning the cost of an Interim Meeting.

Auxiliary – Terrie Hall, Auxiliary Secretary/Treasurer announced that the Auction brought in approximately \$500.

XX. ADJOURNMENT

At 1:48 p.m. a motion was made by Tom Cleveland to adjourn and seconded by David Blevins.

Motion carried to adjourn.

Respectfully Submitted,
Terrie Hall, IAL Secretary