

**INTERNATIONAL ASSOCIATION OF LARYNGECTOMEES
MINUTES**

Special Meeting via Internet

Monday, July 7 - Thursday, July 10, 2008

- I. In accordance with the Bylaws of the International Association of Laryngectomees, the Board was notified on June 27, 2008, via Internet e-mail that there would be a meeting of the Board of Directors of the Association beginning at 7:00 p.m. EST, on Monday July 7th continuing thru Thursday, July 10th, 2008, via electronic mail (e-mail).

The purpose of this meeting was to discuss the IAL mailing list and website improvements.

II. **CALL TO ORDER**

President Tina Long called this Special Meeting via Internet to order at 7:15 p.m. EST.

Secretary, Terrie Hall recorded the roll by incoming e-mails. Those in attendance were:

Dr. Philip Doyle
Elizabeth Finchem
Sapp Funderburk
Terrie Hall
Janice Hayes
Bob Herbst
Tom Herring
Tina Long
John Ready

Absent: David Blevins

After a quorum was established at 7:20 p.m., the Special Rules for this Internet meeting were distributed to all Board members. There was no discussion.

III. **OLD BUSINESS**

There was no Old Business to discuss.

IV. **NEW BUSINESS**

Elizabeth Finchem, Chair, Public Affairs Committee called for the following motion to be adopted by the Board as policy and that it will also become a part of the Standing Rules:

1. The mailing list of the International Association of Laryngectomees is the property of the organization. It is the policy of the IAL to protect the confidentiality of those on its mailing list and to only use it for the mailing of the organization's newsletter and other official correspondence. No employee, contractor, or member of the Board of Directors, past or present, may give, lend, rent, sell or otherwise convey the list to any individual or other entity for any purpose. As the property of the organization, the list may not be kept upon the completion of the authorized purpose for which the employee, contractor, or member of the Board of Directors was granted possession of the list, and it must be returned or destroyed.

Secretary, Terrie Hall announced that the vote on the motion was eight in favor and one opposed, and the motion passed.

- V. Call for a Motion to enter into Executive Session was made by President Tina Long, at 9:00 p.m. EST, Monday, July 7, 2008.

There being no objection, the motion to go into executive session carried.

- VI. The Board came out of Executive Session at 9:44 p.m., EST on Monday, July 7th, 2008.

Secretary, Terrie Hall announced that a vote for Srdjan Jovanovic to be released of his duties as IAL Webmaster effective immediately and that Ron LeClair be informed that he is to be the new IAL Webmaster effective immediately.

The vote was nine to zero in favor of the motion.

VII. **RECESS**

A motion was made for a recess by Terrie Hall, at 10:00 p.m., EST. This meeting is scheduled to resume July 10th, 2008 at 7:00 p.m. EST.

There being no objection to the motion to recess, motion was seconded and carried.

VIII. Meeting is resumed at 7:14 p.m. EST, Thursday, July 10, 2008.

Secretary, Terrie Hall recorded the roll by incoming e-mails. Those in attendance were:

David Blevins
Dr. Philip Doyle
Elizabeth Finchem
Terrie Hall
Janice Hayes
Bob Herbst
Tom Herring
Tina Long
John Ready

Absent: Sapp Funderburk

IX. After quorum was established at 7:29 p.m. EST, the meeting was called to order by Tina Long, President. After discussion, John Ready, Vice President, noted that the discussion topic was one which called for discussion in Executive Session, and made a motion which declared that the content of the discussion be handled in the minutes as one conducted under executive session as permitted by Robert's Rules of Order.

The motion was seconded and the vote was nine to one to go into Executive Session, and the motion carried.

X. The Board came out of Executive Session at 10:40 p.m. EST

1. David Blevins called for a motion for the President, Tina Long, to be authorized, using whatever input she wishes, to write Mr. David Baraff of UltraVoice within the next five days concerning the decision by the Board on the use of the IAL mailing list, and that other vendors who have previously utilized the service also be notified in a timely manner.

Vote was nine to one in favor of the motion.

2. Terrie Hall, Secretary announced that the current Webmaster will be informed via a telephone call and a Certified Return Receipt letter, from Tina Long, IAL President, on July 11, 2008 that his employment with the IAL is terminated effective immediately, and that Ron LeClair be informed that he is the new Webmaster effective immediately.

Vote was nine to one in favor of the motion.

XI. **ANNOUNCEMENTS**

Dr. Philip Doyle made the following announcement:

In regard to the search for applicants for the Voice Institute Director, the deadline for formal applications has now passed (July 1st). We have received one application for the position. All application materials will be mailed to the members of the VI Director Search Committee for review and discussion. The committee will keep the Board updated on the status of this application and any recommendations that emerge.

XII. **ADJOURNMENT**

At 10:59 p.m. EST, Thursday, July 10, 2008 David Blevins moved to adjourn the meeting.

The motion was seconded and carried.

Respectively submitted,

Terrie Hall, IAL Secretary
July 13, 2008